

## **ARCHITECTS SECTION MEETING**

### **MINUTES**

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 18, 2010, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

James R. Boyd  
J. Everette Fauber, III  
Michael F. LeMay

Staff present for all or part of the meeting were:

Gordon N. Dixon, Director  
Mark N. Courtney, Deputy Director of Licensing and Regulation Division  
Marian H. Brooks, Board Administrator  
Justin Garofalo, Board Administrator  
Amy Goobic, Administrative Assistant  
Earlyne Perkins, Legal Analyst

Ms. Nobsch, Executive Director, was not present at the meeting.  
No representative was present from the Office of the Attorney General.

Mr. Fauber, Chair, called the meeting to order at 9:13 a.m.

**Call to Order**

Mr. Fauber advised the Section of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Boyd moved to approve the agenda. Mr. LeMay seconded the motion which was unanimously approved by members: Boyd, Fauber and LeMay.

**Approval of  
Agenda**

There were no public comments.

**Public Comment  
Period**

Mr. Morris was present to address the Section. Ms. Perkins explained the details of the Consent Order process and the Informal Fact-Finding Conference. Mr. Morris stated that he had decided against signing the Consent Order and would like the opportunity to attend an Informal Fact-Finding Conference.

**File Number 2010-  
01087, Richard C.  
Morris**

Mr. LeMay moved to remand the case back to an Informal Fact-Finding Conference. Mr. Boyd seconded the motion, which was unanimously approved by members: Boyd and LeMay.

As the presiding Board member, Mr. Fauber was not present for the discussion or vote.

The Section members were provided with resolutions that will be acted upon at the NCARB Annual Meeting in June. Mr. Fauber explained that the resolutions were basically clarifying points and also recommended that the Virginia delegates support the proposed bylaws. The Section members were also provided resumes and information sheets of candidates running for various NCARB offices.

**NCARB**

Mr. Fauber reported on the 2009 NCARB awards and grants. Discussion was held on the evaluation procedures NCARB uses for determining award winners.

The Section was also provided with various announcements and memorandums from NCARB.

The Section was provided the DPOR response to VDOT regarding their signing/sealing implementation discussed at the March 23, 2010, APELSCIDLA Board meeting. At that meeting, representatives from VDOT asked the Board to review their list of documents that require a PE seal. Ms. Brooks explained to the Section that the response email and document were for informational purposes, as it will be on the June 17, 2010, full board agenda for discussion. The implementation document affects the Professional Engineers, Land Surveyors and Landscape Architects.

**DPOR E-mail  
Response to  
VDOT - Signing  
and Sealing  
Implementation**

Mr. Boyd thanked VDOT for clarifying their position and stated that DGS should implement the same type of requirements for professional seals. Discussion was held on inviting a representative of DGS to the next Section meeting. Mr. Courtney suggested inviting Mr. Bert Jones for a discussion on professional requirements contained in their RFPs. The Section agreed by consensus to invite Mr. Jones. The full board will be notified at the June 17, 2010, meeting.

Mr. LeMay nominated Mr. Boyd to serve as Section Chair. Mr. Fauber seconded the motion which was unanimously approved by members: Boyd, Fauber and LeMay.

**Election of Section  
Chair**

Section members were presented with tentative meeting dates for 2011. The Section members did not have any conflicts with the dates as presented.

**Consideration of  
2011 Meeting  
Dates**

The Section recessed from 10:10 a.m. until 10:25 a.m.

**Recess**

The Section agreed by consensus to discuss any Other Business prior to beginning their discussion of Regulatory Review. Discussion was held on building officials giving erroneous information regarding stamping requirements. Mr. Courtney suggested sending a letter to the Department

**Other Business**

of Housing and Community Development (DHCD) alerting them to the concerns of the Section. The Section agreed, and will request Ms. Nosbisch draft a letter to DHCD expressing the concerns of the Section and inform them of the regulation requirements. The letter will be presented to the full board at a later date.

The Section members were provided draft copies of the Architect's section of the regulations with recommended changes discussed at the July 28, 2009 meeting. The Section reviewed the licensing section and discussed further revisions and clarifications, including use of terminology such as "Architectural intern", licensure through NCARB's broadly based experience, non-profit organizations as business entities and seal issues.

**Regulatory Review**

The Section recessed from 12:07 p.m. until 12:37 p.m.

**Recess**

Mr. Dixon arrived at 12:55 p.m. and introduced himself to the Section. Mr. Dixon gave a brief biography and Section members introduced themselves.

**Introduction of New DPOR Director - Gordon N. Dixon**

Section members also reviewed and discussed the draft regulations of the April 12, 2010, meeting of the Regulatory Review Committee, as well as recommendations made at the PE Section, LA Section and CID Section meetings. Mr. Boyd, Architect representative on the Regulatory Review Committee, will present the section recommendations at the next Committee meeting.

**Regulatory Review**

Mr. Dixon and Mr. Courtney excused themselves as they had a meeting to attend.


**Departure of Mr. Dixon and Mr. Courtney**

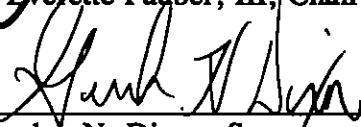
Conflict of Interest forms were completed by all members present.

**Conflict of Interest Forms**

There being no further business, the meeting was adjourned at 1:45 p.m.

**Adjourn**

  
\_\_\_\_\_  
J. Everette Fauber, III, Chair

  
\_\_\_\_\_  
Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: James R. Boyd
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting May 18, 2010
5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

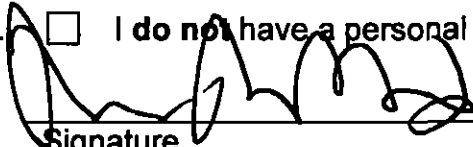
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

5-18-10  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: J. Everette "Ebo" Fauber, III
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting May 18, 2010
5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

*J. E. Fauber, III*  
Signature

5-18-10  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael F. LeMay
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting May 18, 2010
5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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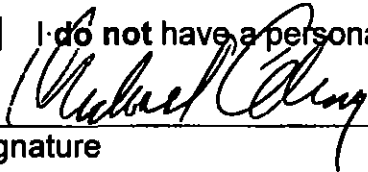
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

